

THE CITY OF CRANSTON

ORDINANCE OF THE CITY COUNCIL

IN AMENDMENT OF TITLE 3, CHAPTER 08, SECTION 060, OF THE CITY OF
CRANSTON CODE OF ORDINANCES, 2005, ENTITLED 'BOARD OF CONTRACT AND
PURCHASE.'

No.

Passed:

Daniel R. Wall, Council President

Approved:

Kenneth J. Hopkins, Mayor

It is ordained by the City Council of the City of Cranston as follows:

Section 1. Title 3, Chapter 8, Section 60 is hereby amended to **add** the following language:

C. No contract, purchase order or change order for goods or services approved by the Board of Contracts and Purchases of an amount of \$100,000 or more shall be entered into or awarded unless approved by the City Council at a regular or special meeting of that body. Upon referral by the Board of Contract and Purchases of any such contract, purchase order or change order, the request for approval shall include sufficient detail and documentation for the City Council, including but not limited to the actual contract, purchase or change order, for the City Council to act upon the request.

~~E. D.~~ No contract awarded by the board of contract and purchase, other than in an emergency as provided for in subsection (A), shall be extended or amended, nor shall any change order be adopted unless said extension, amendment or change order is advertised and approved by the board of contract and purchase at a regularly scheduled or emergency meeting.

~~D. E.~~ No contract awarded by the board of contract and purchase shall be extended or amended if the result of said extension or amendment is to materially alter the terms of the original contract. A "material alteration," for the purposes of this section, is an alteration or extension of a contract which increases the original contract amount by more than fifteen (15) percent. Any contract, which the board wishes to materially alter, must be rebid.

~~E. F.~~ No payment shall be authorized nor made for any work not approved by the board of contract and purchase when said board approval is required by either the Cranston city charter or ordinance enacted thereunder.

~~F. G.~~ The board of contract and purchase shall consist of the following members:

1. The director of public works.
2. The director of finance.
3. The president of the council or his or her designee shall appoint one private citizen, who shall be a person skilled in governmental or private business purchasing and property control and accountability, appointed in the month of January of each year.
4. Two private citizens, who shall be persons skilled in governmental or private business purchasing and property control and accountability, appointed in the month of January of each year by the leader of the majority party in the council.
5. Two private citizens, who shall be persons skilled in governmental or private business purchasing and property control and accountability, appointed in the month of January of each year by the council minority leader or if there be no such a minority member of the council then the appointment shall be made by the city chairperson of the political party whose endorsed candidate for a city wide council seat received the most votes next after the lowest number of votes cast by the electorate for a successful candidate for a city wide council seat in the preceding election or his or her designee.
6. Any vacancy on board of contract and purchase shall be filled in the same manner as the original appointment for the remainder of the unexpired term.

~~G. H.~~ The chair of said board of contract and purchase shall be designated by the council president from among the public members.

~~H. I.~~ The chair of said board of contract and purchase shall review the meeting agenda and written minutes of any meetings.

Section 2. This ordinance shall take effect upon its final adoption.

Positive Endorsement:

Negative Endorsement: (Attach reasons)

City Solicitor Date

City Solicitor Date

Sponsored by Dan Wall, Council President

Referred to Ordinance Committee September 2, 2026